

AGENDA ITEM 7.6

SEQUIM CITY COUNCIL AGENDA COVER SHEET

MEETING DATE:**FROM:** Sue Hagener, Administrative Services DirectorSH
Initials**SUBJECT/ISSUE:** Amend Sequim Municipal Code 2.14 Other Officers – Finance Officer

Discussion dates				
CATEGORY	<input type="checkbox"/> City Manager Report	<input type="checkbox"/> Information Only	Time Needed for Presentation	
	<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Consent Agenda		
	<input type="checkbox"/> Other Business			
Reviewed by			Initials	Date
Matthew Huish, City Manager			MH	2.24.2022
Kristina Nelson-Gross, City Attorney			KNG	2.23.2022
Charisse Deschenes, Acting City Clerk			CD	2.24.2022

PROBLEM/ISSUE STATEMENT

Sequim Municipal Code (SMC) Chapter 2.14 regarding Other Officers – Finance Officer was part of the code scrub process and required updating the title of the Administrative Services Director.

ATTACHMENTS

1. [Exhibit A - Proposed code changes](#)
2. [Exhibit B - Ancillary code changes](#)
3. [Proposed Ordinance Amending SMC 2.14](#)

DISCUSSION/ANALYSIS

City staff is undergoing a code scrub process to update the Sequim Municipal Code. The goal is to amend and repeal outdated or obsolete code sections. SMC 2.14 was last amended in 2009, making this code section outdated title for the Administrative Services Director. Therefore, staff recommends amending SMC Chapter 2.14 along with sections 3.04.050, 3.16.010, 3.24.030, 3.42.030, 3.48.010, 3.48.020, 3.48.030, 3.48.040, 3.50.010, 3.52.110, 3.70.010, 3.70.020, 3.74.040, 3.76.030, and 13.60.010 to clarify these sections of the code.

FINANCIAL IMPLICATIONS

None.

RECOMMENDATION

Adopt the proposed amendments as presented to Council. Although no public hearing is required, Council can also direct staff to schedule one, if desired.

MOTION

I move to adopt Ordinance 2022-____ revising SMC Chapter 2.14.

OR

Move to direct staff to schedule a public hearing on this issue in the regular manner.